

Author Guidelines

General Style and Format

- The **Black Sea and Eastern Mediterranean Review (BSEMR)** uses **British spelling**, ‘-ise’/‘-our’ endings (e.g. ‘organise’ and ‘organisation’, ‘labour’ and ‘honour’), and strongly supports the Oxford comma.
- Words ending in –s (such as Cyprus, politics, Descartes etc.), it is advisable to add an apostrophe at the end of the word to make it possessive, without further
- We would ask authors to use the following **formula in the headings (full capitals, as in CAPITALS, in headings are to be absolutely avoided)**.
- **Headings** and **subheadings** should appear as follows:

1. Part One

A. First Subheading

1. Second Subheading

(a) Third subheading

(i) Fourth subheading

- Acronyms should be capitalised in full.

Punctuation, Footnote Indicators, Numbers, and Abbreviations

- **Quotations** must correspond to the original source in wording, spelling, and punctuation.
- Any **alterations** to the original should be noted (e.g. use brackets [...] to indicate omitted information).

- **Single quotation marks** (‘ ’) are to be used to denote direct quotes and **double quotation marks** (“ ”) to denote a quote within a quotation.
- The **closing full stop** should be **outside** the closing quotation mark (‘ _____ ’ .)
- **Footnotes** should be placed **after the closing quotation mark** (‘ _____ ’ 1), unless a specific reference to a term within the quoted passage is made.
- In general, **footnote numbers should be placed after the punctuation marks**. Footnote indicators should follow full stops, commas, semi-colons, quotations marks, and brackets or parentheses (_____ .1 _____ , 1 _____ ; 1 etc.).
- **Footnotes** should be used to provide additional comments and discussion or for reference purposes, and should be numbered **consecutively** in the text.
- **Acknowledgements** and references to **grants** should appear within the footnotes.
- **Passages of more than three lines should be printed as a separate paragraph, indented, without quotation marks** (11-pt, Times New Roman, Indent: Left 2,00 cm, Right 2,00 cm).
- **Hyphens** joining composite words should be short [-] without spaces.
- **Em-dashes** [—] should be used as punctuation devices, introducing parenthetical phrases, without a space in either side.
- It is preferable **not to use hyphens, when such a choice is grammatically available** (e.g. coordination, transnational, intergenerational etc.).
- Numbers **one to ten should appear in their written form**, whilst numbers **above ten should appear in Arabic numerals**, e.g. one, nine, 11, 20, 100, 10,000).
- **Dates** should follow the *day month year format*, as in 1 January 2000.
- **Abbreviations** should be followed by a full stop, e.g. Doc., Cf., Appl., Suppl.
- The abbreviated form of the word ‘**number**’, i.e. **No**, should not be followed by a period.
- The word ‘**editors**’ should be abbreviated as **eds** (without a period); the word ‘**editor**’ should be abbreviated as **ed.** with a period.
- The word ‘**edition**’ (i.e. 1st edition, 2nd edition etc.) should be abbreviated as **edn.**, while the word ‘**translator**’ as **tr.** (both followed by a full stop).

- **Abbreviations/Latin indicators**, such as ‘Op. cit.’ and ‘Loc. cit.’ **should be avoided**.
The use of Latin bibliographic location indicators, such as supra or infra is also discouraged.
- The Latin abbreviation ‘**Ibid.**’ (ibidem, the same) may be used where there are two or more consecutive references to a source.
- The moderate use of the Latin indicator **Cf. / cf.** (compare) is encouraged.
- When **two or more works of the same author** are cited, the indicator ‘**Id.**’ can be used instead of repeating the name of the author.
- **Sources** should be **abbreviated in the first footnote citing them**. Afterwards, the short title or abbreviation can be used in both the main text and the footnotes.

For instance:

The question of jurisdiction in international human rights law can be considered within the context of Article 1 of the European Convention on Human Rights.¹ ...

Article 1 of the ECHR

References in Footnotes

- As a general rule, if a secondary source is authored, edited etc. **by more than three scholars [in which case the formula Name, Name & Name is applicable]**, it is advisable to **write just the first name** of the author/editor etc., as it appears in the original source, and add & al.
- If the source’s **original language is not English**, both the **title** and possible **quotes** should be **translated** into English.
- When a book, book chapter, or article is written in a **language other than English**, its **original title** should be stated in **eclipses ()**, **following the translated version**, using the **alphabet** (Latin or other) utilised by its **original** language. At the end, **the name of the language should be indicated** within eclipses, i.e. (in). For instance:

Christina Ioannou, Demetris P. Sotiropoulos, Achilles K. Emilianides, *Cyprus in a New Era: Geostrategic Parameters, Economy, Foreign Policy (Η Κύπρος στη Νέα Εποχή: Γεωστρατηγικές Παράμετροι, Οικονομία, Εξωτερική Πολιτική)* (Nicosia: Hippasus, 2014) (in Greek)

Achilles C. Emilianides, ‘State and Church in Cyprus’ (Staat und Kirche in Zypern) in Gerhard Robbers (ed.), *Staat und Kirche in der Europäischen Union (State and Church in the European Union)* (2nd edn., Baden-Baden: Nomos Verlagsgesellschaft, 2005) 231 (in German)

Georges Ténékidès, ‘The International Condition of the Republic of Cyprus’ (‘La condition internationale de la République de Chypre’) (1960) 6 *Annuaire Français de Droit International* 133 (in French)

- When a book has **more than one edition**, the **number of the cited edition** should be mentioned, **before** the rest of the **publication details**. The **translator** of the book, if existing, should be **mentioned before** the said details too. If the book has **several editions and different publishers** etc. (especially older books or classic works), the **date of first publication** should be mentioned. For instance:

Thomas Hobbes, *Leviathan* (first published 1651, London: Penguin 1985)

Charles de Visscher, *Theory and Reality in Public International Law* (Percy Ellwood Corbett tr., 1 st edn., Princeton NJ: Princeton University Press, 1957)

Achilles Emilianides, *Family and Succession Law in Cyprus* (2nd edn., The Hague: Kluwer Law International, 2019)

Books

[Author], [*Title*], [Vol. if from a series] [Volume's number] [if applicable: *Volume's title*] ([edn./tr.], [Place of Publication]: [Publisher, if not applicable omit], [Date]) [exact page if a direct quote or paraphrase].

Antônio Augusto Cançado Trindade, *The Access of Individuals to International Justice* (Oxford: Oxford University Press, 2011) at 20

Jean-Marie Henckaerts, Louise Doswald-Beck, *Customary International Humanitarian Law*, Vol. 1 Rules (Cambridge: Cambridge University Press, 2005)

Polyvios G. Polyviou, *The Case of Ibrahim, the Doctrine of Necessity and the Republic of Cyprus* (Nicosia, 2015)

Edited Books

[Editor (ed./eds)], [*Title*], [Volume, if from a series] ([edition], [Place of Publication]: [Publisher], [Date]).

Achilles C. Emilianides (ed), *Religious Freedom in the European Union* (Leuven: Peeters, 2011)

Emilios Solomou, Hubert Faustman (eds), *Colonial Cyprus 1878-1960: Selected Reading* (Nicosia: University of Nicosia Press, 2010)

Journal & Yearbook Articles

[Author], [*'Article Title'*], (date) [Volume number](issue number) [*Full Title*] [first page of article], [page number if a direct quote or paraphrase].

Christina Ioannou, 'The Problem of Collective Action: A Critical Examination of Olson's Solution of "Selective Benefits"' (2012) *International Journal of Business & Social Research*, Vol.2 (3)

Ballaloud, 'The Operation of the United Nations in Cyprus' (L'opération des Nations Unies à Chypre') (1976) 80 *Revue Générale de Droit International Public* 130, 161 (in French)

Chapters in Books

[Author], ['Chapter Title'] in [Editor (ed./eds)], [Book Title] ([Date]) [first page of chapter in book], [page number if direct quote or paraphrase].

Angelos Syrigos, 'Cyprus and the EU: Sovereign State, Negotiations and Objections from an International Law Point of View' in Andreas Theophanous, Nicos Peristianis & Andreas Ioannou (eds), *Cyprus and the European Union* (Nicosia: Intercollege Press, 1999) 91

Nikos Skoutaris, 'Legal Aspects of Membership' in James Ker-Lindsay, Hubert Faustmann & Fiona Mullen (eds), *An Island in Europe: The EU and the Transformation of Cyprus* (London: IB Tauris, 2011) 42, 60

Unpublished Theses

[Author], [Thesis title] ([Date, if available]) (LLM/PhD thesis, [name of the University], [Date])

or

[Author], [Thesis title] ([Date, if available]) (LLM/PhD thesis, [name of the University, [Date]), available at [insert full URL] (last accessed day month year).

Javan Herberg, 'Injunctive Relief for Wrongful Termination of Employment' (DPhil thesis, University of Oxford, 1989)

Internet Sources

[Author (individual author/s if named, organisation if authors unnamed)], [Title], [date of publication (in parenthesis if year only)], available at [insert full URL] (last accessed day month year), at [page number if a direct quote or paraphrase]).

UN Global Compact, UN Environment Programme, *Business and Climate Change Adaptation: Toward Resilient Companies and Communities* (2012), available at

http://www.unglobalcompact.org/docs/issues_doc/Environment/climate/Business_and_Climate_Change_Adaptation.pdf.

Blogs

[Author], '[Title]' ([Name of the Blog etc.], [Date of Publication in day month year format or just year if further details are unavailable]), available at [insert full URL] (last accessed day month year)

Sarah Cole, 'Virtual Friend Fires Employee' (*Naked Law*, 1 May 2009), available at www.nakedlaw.com/2009/05/index.html (last accessed 19 November 2009)

News Papers

[Author], '[Title]' [Name of the Paper] ([Place of Publication], [Date of Publication])

Jane Croft, 'Supreme Court Warns on Quality' *Financial Times* (London, 1 July 2010)

Cross-references

Cross-references within the same work should be made as follows:

[Author – only surname], [number of the footnote where the work was first cited in the form of (no)] [page number]

If two different works of the same author are cited in the same footnote, it is advisable to use a short title.

For instance:

¹⁴ Manley O Hudson, 'The Proposed International Criminal Court' (1938) 32 *American Journal of International Law* 549

...

²⁸ Hudson (no 14) 550

OR

¹⁴ Manley O Hudson, ‘The Proposed International Criminal Court’ (1938) 32 *American Journal of International Law* 549; Manley O Hudson, ‘Membership in the League of Nations’ (1918) 24 *American Journal of International Law* 436

⁴⁰ Hudson, ‘The Proposed ...’ (no 14) 550

....

⁴⁵ Hudson. ‘Membership ...’ (no 14) 550

References (Bibliography) Section

For the references (bibliography) section, **the same rules apply, provided that the surname of the authors, editors etc., precedes the name and other particulars.** Names of the authors, editors etc. should be initialised. Diphthongs (St, Ch etc.) should be preserved. The total number of an article’s or book chapter’s pages should be mentioned too. For instance:

In the footnotes

Lefkios Neophytou, Stavroula Valiandes & Christina Hadjisoteriou, ‘Interculturally Differentiated Instruction Reflections from Cyprus Classrooms’ (2018) 30(1) *Cyprus Review* 397

In the References

Neophytou L., St. Valiandes & Ch. Hadjisoteriou, ‘Interculturally Differentiated Instruction Reflections from Cyprus Classrooms’ (2018) 30(1) *Cyprus Review* 397-408.

For the citation of **legal authorities**, BSEMR strongly endorses the use of the **OSCOLA** Reference Guide (4th edn., 2012), available [here](#).